

Melrose-Mindoro School District
Board of Education
Regular Meeting Agenda
Monday, December 15, 2025 - 6:15 p.m.
Administrative Office

CONVENE

Call the meeting to order
Pledge of Allegiance
Public Notice
Approval of the Agenda

DISTRICT ADMINISTRATOR REPORT
CONNECTION WITH COMMUNITY

1. Correspondence
2. Public Comment- *Public Comment is governed by Neola Policy #0167.3 and Wisconsin State Statute 19.8. Members of the public may request permission to speak on any item on the agenda for a maximum of three minutes. A form to speak to an agenda item is available by the entrance to the board room. The form must be filled out prior to the start of the meeting. The School Board will listen to the speaker but will not engage in a discussion at this time.*

CONSENT AGENDA ITEMS

1. Minutes from the previous month’s Regular Board Meeting
2. Finance Report
 - a. Review of Expenditures and Receipts through October
 - b. Approve Necessary Budget Changes
 - c. Act on Check Summary and Vouchers
 - d. Cash Flow Report
 - e. Activity Account Review
3. Personnel Report
 - a. Resignations
 - b. Hired Staff
 - c. Retirement

DISCUSS, CONSIDER, AND/OR TAKE ACTION, if Appropriate

1. Approve Tree Removal in front of school
2. Resolution Authorizing the School District Budget to Exceed Revenue Limit for Non-Recurring Purposes
3. Resolution Providing for a Referendum Election on the Question of the Approval of a Resolution Authorizing the School District Budget to Exceed Revenue Limit for Non-Recurring Purposes
4. Donation Approval
5. Co-op Sports

CLOSED SESSION

The Board will discuss, consider and, if appropriate, take action pursuant to Wis. Stats §19.85(1)f) To discuss pupil behavior and disciplinary matter.

The Board will discuss, consider, and, if appropriate, take action pursuant to Wis. Stat 19.85 (1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

The board, if appropriate, will return to open session following the closed session to take action on the items discussed in the closed session.

ADJOURNMENT

This meeting is a public meeting of the Board of Education for the purpose of conducting the School District’s business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

Published in the Banner Journal Dec. 10, 2025.
WNAXLP

ATTENTION:
MBE/WBE/DBE/SDBE
Subcontractors &
Suppliers are encouraged to submit proposals on the following project:
Final Well #3 Construction Sanitary District #1 Town of Brockway, WI Build America Buy America–American Iron & Steel Project Federal Davis Bacon Prevailing Wage Project
Bids Due Before:
2:00 PM Local Time
Dec. 18, 2025

Subs/Suppliers needed for the following:

Temporary Funding Sign, Temporary Access Road, Temporary Security Fencing, Site Work, Stone Tracking Pad & Drill Pad, Silt Fence, Erosion Control, Storm Inlet Protection, Restoration, Steel Well Casing, Neat Cement Grout (Ready-Mix Truck), SDWA Water Quality Testing, Temporary Sanitary Facilities, Generator Rental, Pilot Hole Drilling

If interested in quoting please contact Brian Brodersen
Municipal Well & Pump 1212 Storbeck Drive Waupun, WI 53963 Ph: 920-324-3400 Fax: 920-324-3431
“An equal opportunity Employer.”
Published in the Banner Journal Dec. 10, 2025.
WNAXLP

Village of Alma Center Application

To the Village Board of the Village of Alma Center: The undersigned hereby applies for a Class “B” Beer license and “Class C” Wine license at the premises described below in the Village of Alma Center, Jackson County, Wisconsin, from Feb. 10, 2026 to June 30, 2026, in accordance with and under the restrictions of Chapter 125 of the Wisconsin Statutes and on all acts amendatory thereto, and hereby agrees to comply with all regulations, Federal, State, and Local affecting the handling of such fermented malt beverages if such a license is granted.

Viva Cinco Taqueria & Bar
117 W. Main Street
Alma Center, WI 54611
Martin Valencia, Applicant
Published in the Banner Journal Dec. 10 and 17, 2025.
WNAXLP

**STATE OF WISCONSIN
CIRCUIT COURT
JACKSON COUNTY**

Plaintiff(s):
Sabeth A. Peterson
314 E. Balsam St.
Strum, WI 54770
-vs-
Defendant(s):
Serenity Hall
236 Main St. Apt. 1
Taylor, WI 54659

Publication Summons and Notice (Small Claims)
Case No. 25SC332

Publication Summons and Notice of Filing TO THE PERSON(S) NAMED ABOVE AS DEFENDANT(S):

You are being sued by the person(s) named above as Plaintiff(s). A copy of the claim has been sent to you at your address as stated in the caption above.

The lawsuit will be heard in the following small claims court:

JACKSON County Courthouse
Telephone Number of clerk of court: 715-284-0250

Courtroom/Room Number: Branch 1
Address: 307 Main St., Black River Falls, WI 54615 on the following date and time:
Date: December 30, 2025
Time: 9:00 a.m.

If you do not attend the hearing, the court may enter a judgment against you in favor of the person(s) suing you.

A copy of the claim has been sent to you at your address as stated in the caption above. A judgment may be enforced as provided by law. A judgment awarding money may become a lien against any real estate (property) you own now or in the future, and may also be enforced by garnishment or seizure of property.

You may have the option to Answer without appearing in court on the court date by filing a written Answer with the clerk of court **before** the court date. You must send a copy of your Answer to the Plaintiff(s) named above at their address. You may contact the clerk of court at the telephone number above to determine if there are other methods to answer a Small Claims complaint in that county.

If you require reasonable accommodations due to a disability to participate in the court process, please call 715-284-0250 prior to the scheduled court date. Please note that the court does not provide transportation.

/s/ Sabeth Peterson
Dec. 5, 2025
Published in the Banner Journal Dec. 10, 2025.
WNAXLP

STATE OF WISCONSIN, CIRCUIT COURT, JACKSON COUNTY
IN THE MATTER OF THE ESTATE OF
Harold Holman
03/18/1937

NOTICE TO CREDITORS
(Informal Administration)
Case No. 25PR38
PLEASE TAKE NOTICE:

1. An application for informal administration was filed.
2. The decedent, with date of birth 03/18/1937 and date of death 06/30/2025, was domiciled in Jackson County, State of Wisconsin, with a mailing address of N12477 Old Stage Rd., Humbird, WI 54746
3. All interested persons waived notice.
4. The deadline for filing a claim against the decedent's estate is 01/05/2026.
5. A claim may be filed at the Jackson County Courthouse, Black river Falls, Wisconsin, Room C207.

/s/ Elizabeth E. Storlie
Probate Registrar
Nov. 20, 2025
Mary Beth Gardner
211 N. Hillcrest Pkwy
Altoona, WI 54720
715-832-4444
Bar Number:1003408
Published in the Banner Journal Dec. 3, 10 and 17, 2025.

WNAXLP

STATE OF WISCONSIN, CIRCUIT COURT, JACKSON COUNTY
IN THE INTEREST OF
O.J.F. a female child, dob: 07/08/2011
Born to: Amber L. Foster
Notice and Order of Hearing (For Publication)
Case No. 2025JC000034
TO:
Amber L. Foster
Last known address:
410 Pine Ave
Taylor, WI 54659
Shea A. Foster
Last Known address:
N50911 County Rd K
Osseo, WI 54758
IT IS ORDERED:
This Notice be published advising you that a Petition for Protection or Services (Ch 48) to the named-above child be heard at the Jackson County Courthouse, Black River Falls, Wisconsin, Rm./Br. address 307 Main Street, Br 1, Black River Falls, WI 54615, on December 30, 2025, at 3:30 pm.
THIS IS A MANDATORY APPEARANCE. IF YOU FAIL TO APPEAR, the court will enter a default deeming you to have waived your request for a jury trial and finding grounds exist to believe the child is in need of protection or services.
You have the right to have an attorney present. If you desire to contest the matter and cannot afford an attorney, the state public defender may appoint an attorney to represent you.
If you fail to appear and the court finds the child in need of protection or services, a notice of intent to pursue relief from the judgment must be signed and filed in the trial court within 30 days after the judgment is entered, in order to preserve the right to pursue such relief.
If you require reasonable accommodations due to a disability to participate in the court process, please call (715) 284-0288 prior to the scheduled court date. Please note that the court does not provide transportation.
By the Court
December 1, 2025
/s/ Anna L. Becker
Circuit Court Judge
Jeri Marsolek, Assistant District Attorney
Jackson County District Attorney's Office
307 Main Street,
Black River Falls, WI 54615
(715) 284-0242
Bar Number 1022935
Published in the Banner Journal Dec. 10, 2025.

WNAXLP

Minutes of the meeting of the Board of Education of the School District of Black River Falls on Monday, October 20, 2025, in the district office board room.
School Board President Nick Helstad called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.
Board Members Present: Alexander Woods, Micaela Conlon-Bue, Casey Wyss, Jenette Simonson, Nick Helstad, Iftikhar Memon.
Board Members Absent: Kaitlyn Cunningham.
Nick Helstad verified the public notice with Mar-

ti Herzberg.
There were no community members who signed up for the public comment section of the meeting.
Nick Helsted made a motion to move agenda items 7.1 Focus on Purpose – K-5 Science and 8.3 Summer School Report – 2025 to the beginning of the meeting. Casey Wyss seconded the motion. Motion carried 6-0.
Mrs. Hoefs, Ms. Walker, Mrs. Tande, Mrs. Dutton, Mrs. Bluedorn and Mr. Bender reported information on the work being done in K-5 Science.
Mr. Severson reported on information from Summer School – 2025.
The district received a \$65.00 gift from The Young Modern HCE Club to the Angel Fund.
Dr. Severson reported on the MOU between the School District of Black River Falls, Jackson County Sheriff's Department, the Black River Falls City Police Department and Jackson County Health and Human Services. The reasons for the MOU are to protect the confidentiality of pupil records as required by law, while providing for the lawful disclosure of pupil records and information to the extent permitted by law, to serve the interests of pupils and all other concerned parties.
The Board reviewed the 2025 sports participation numbers and the sports participation recommendation which was created by Dr. Severson, Mrs. Penza, Mr. Erickson and Mr. Osegard. The recommendation makes clear the number of athletes needed to field a team for each sport. Nick Helstad moved to approve the recommendation as presented. Casey Wyss seconded the motion. Motion carried 6-0.
Dr. Sullivan presented information on parents' views of Skyward and Canvas.
Dr. Sullivan shared information on how student data is going to be shared with the Ho-Chunk Nation per a Memorandum of Understanding.
Dr. Severson shared the third Friday pupil count numbers and compared them to previous years.
Dr. Severson presented examples of times when parents came to school and have been disruptive. When reviewing Board Policy 9150 – Visitors to School, and Board Policy 9160 – Public Attendance and Conduct at School Events, it was recommended that these individuals receive a written letter stating they may not be on school grounds for 15 days, and a second violation of policy will result in a referral for a disorderly conduct citation. Micaela Conlon-Bue moved to approve the practice as presented. Iftikhar Memon seconded the motion. Motion carried 5-0 as Jenette Simonson had stepped out of the meeting.
Dr. Severson requested to hold off on the operational referendum discussion until after the tax levy discussion.
Nick Helstad moved to approve the employment recommendations as presented. Alex Woods seconded the motion. Motion carried 6-0.
Each principal reviewed their building's action plan.
A community member confronted the Board regarding the changes to Board Policies 9150 and 9160.
Iftikhar Memon moved to approve the high school music department's trip to New York City in June 2026. Alex Woods seconded the motion. Motion carried 6-0.
Dr. Sullivan reviewed the information on Start College Now and the Early College Credit Programs. Iftikhar Memon moved to approve the information as presented. Micaela Conlon-Bue seconded the motion. Motion carried 6-0.
Melanie Floyd reviewed the IEP implementation plans.
Casey Wyss moved to approve the monthly expenditure as presented. Micaela Conlon-Bue seconded the motion. Motion carried 6-0.
Brandon Jahr reviewed the annual tax levy information that will be presented and voted on by the electorate at the Annual Meeting and Budget Hearing.
Casey Wyss moved to approve the meeting minutes from September 15th and September 16th, 2025. Micaela Conlon-Bue seconded the motion. Motion carried 6-0.
Dr. Severson's District Administrator's Report included:
•The district is currently in compliance with the state's 99% student vaccine requirements.
•Due to low student numbers, the before school care program is being cancelled.
•The newly updated Board Policies are now available on the district's website.
•Angel Fund dollars are running low.
Dr. Severson, Micaela Conlon-Bue and Iftikhar Memon attended the WASB Regional Meeting.
Micaela Conlon-Bue reported that she will attend the WASB Legislative Conference on November 8, 2025.
Dr. Severson shared that American Education Week is coming up November 17 – 21. The Board would like to serve the staff breakfast on an upcoming professional development day.
Future Agenda Items – Fund raising ideas for the angel fund and referendum conversation.
At 10:13 p.m. Nick Helstad made a motion to adjourn to closed session pursuant to Wis. Stats. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility. Casey Wyss seconded the motion. A roll call vote was taken and passed 6-0.
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STATE OF WISCONSIN, CIRCUIT COURT, MONROE COUNTY
Plaintiff:
Lupparsh Industries
1501 W. Wisconsin Street
Sparta, WI 54656
608-269-4289
-vs-
Defendant(s):
Lydia Harmston
504 E. 2nd Street #2
Black River Falls, WI 54615
715-896-5262
Amended Summons and Complaint (Small Claims)
Case No. 2025SC643
SUMMONS
To the Defendant(s):
You are being sued as described on the attached complaint. If you wish to dispute this matter:
You must file a written answer and provide a copy to the plaintiff or plaintiff's attorney on or before the date and time stated.
If you do not appear or answer, the plaintiff may win this case and a judgment entered for what the plaintiff is asking.
WHEN TO APPEAR/FILE AN ANSWER
12-22-2025, 1:45 pm
Place to Appear/File an Answer
Clerk of Circuit County Monroe County Justice Center
112 S. Court St. - RM 2200
Sparta, WI 54656-1765
Summons issued
12-03-2025
COMPLAINT
Plaintiff's Demand:
The plaintiff states the following claim against the defendant(s):
1. Plaintiff demands judgment for
Claim for Money
\$590.00
Plus interest, costs, attorney fees, if any, and such other relief as the court deems proper.
2. Brief statement of dates and facts:
Lydia Harmston rented a car from Gr8buy Auto & Detail on 09/05/2025 and was scheduled to return it on 09/15/2025 at 8am. She did not return the vehicle until 09/16/2025 after 8am. Her credit card failed and no attempt was made to make good on this debt.
/s/ Larry Krauss
Larry Krauss
12-03-2025
1501 W. Wisconsin St.
Sparta, WI 54656
gr8buyauto@centu1ylink.net
Published in the Banner Journal Dec. 10, 2025.
WNAXLP

Minutes of the special meeting of the Board of Education of the School District of Black River Falls on Tuesday, October 21, 2025.
At 6:00 p.m. the Board President Nick Helstad called the meeting to order followed by the Pledge of Allegiance.
Board Members Present: Nick Helstad, Jenette Simonson, Iftikhar Memon, Alex Woods.
Board Members Absent: Kaitlyn Cunningham, Micaela Conlon-Bue, Casey Wyss.
Consideration of adjourning to closed session under §§ 19.85(1)(a) and 19.85(1)(f) of Wisconsin Statutes. Sections 19.85(1)(a) and (1)(f) allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where § 19.85(b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.
At 6:01 p.m. a roll call vote was taken and passed 4-0.
At 8:21 p.m. Iftikhar Memon moved to adjourn. Jenette Simonson seconded the motion. Motion carried 4-0.
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WNAXLP

**SCHOOL DISTRICT OF BLACK RIVER FALLS
BLACK RIVER FALLS, WI 54615
BOARD OF EDUCATION MEETING AGENDA**
December 15, 2025, 6:00 p.m.
District Office, 301 N. 4th Street
The Board will convene in Open Session at approximately 6:00 p.m. for the regular monthly meeting. The Board operates under Robert's Rules of Order for Small Assembly.
Our VISION: In the School District of Black River Falls we create an individualized path to future success for every student through the consistent practices of dedicated educators and meaningful partnerships with families and our community.
The meeting will be livestreamed via the School District YouTube channel. You may click this link to view it: <https://www.youtube.com/user/SDofBRF/live>, or you may go to www.brf.org and open the tab labeled Live Streaming/Live Stream Board Meetings. The live stream will begin immediately following the Public Comment portion of the meeting. The timing will depend on how many individuals sign up to address the Board.

- 01.Call to Order
- 02.Pledge of Allegiance
- 03.Roll Call: Alexander Woods, Micaela Conlon-Bue, Casey Wyss, Jennette Simonson, Nick Helstad, Iktikhar Memon, Kaitlyn Cunningham
- 04.Verification of Public Notice
- 05.Public Comment
- 06.Community Engagement:
Parents, students and the community are effectively engaged in the educational process and feel connected and proud to be a part of the School District of Black River Falls.
 - 6.1 Gifts/Grants
 - 6.2 Board Legislative Advocacy Committee
 - 6.3 School Forest Utilization
 - 6.4 Discussion Around the Sale of District Land
 - 6.5 Open Enrollment Strategy Discussion
 - 6.6 WASB Proposed Resolutions & Delegate Selection
 - 6.7 School Safety Reports
- 07.Our People:
We have a reputation of excellence that helps attract and retain highly qualified staff. We value and appreciate employees who apply their skills and experience to meeting our high expectations and fulfilling our district's vision.
 - 7.1 Focus on Purpose - 9-12 Science
 - 7.2 Employment Recommendations
- 08.Student Success:
All students will increase their achievement and attain annual personal growth goals in order to reach their highest potential.
 - 8.1 Student Success Report
 - 8.2 Possible BRFHS Schedule Change 26-27
 - 8.3 Student Attendance Policy Discussion for Increased Accountability
 - 8.4 Student Senate Report
- 09.Finance & Facilities
We ensure efficient, innovative, and effective use of District resources to promote collaboration and inspire excellence in teaching and learning.
 - 9.1 Monthly Expenditures
10. Reports
 - 10.1 Meeting Minutes
 - 10.2 District Administrators Report
 - 10.3 WASB/Other
 - 10.4 Conference/Workshop Attendance
 - 10.5 School Board Connection Opportunities
- 11.Future Agenda Item Identification
- 12.The School Board will adjourn to closed session pursuant to Wis. Stats. 19.85 (l) (d) for the purpose of discussing the school safety plans, which, if held in open session, would undermine the district's attempts to keep safety strategy confidential to not allow individuals to plan around those strategies.
Roll Call: Micaela Conlon-Bue, Jenette Simonson, Nick Helstad, Iftikhar Memon, Kaitlyn Cunningham, Alex Woods
- 13.Adjournment
"This is the initial draft of the agenda sent to the media 10 days prior to the board meeting. Changes may occur to this draft. Please review the most up-to-date copy of the agenda on the District's website at www.brf.org."
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